

GENERAL/FLAG OFFICER'S QUARTERS QUARTERLY EXPENDITURE REPORT

For use of this form, see DA Pam 420-1-1; the proponent agency is OACSIM

**REQUIREMENT CONTROL
SYMBOL ENG-328**

1. DATE PREPARED (YYYYMMDD)	2. FISCAL QUARTER	3. FISCAL YEAR	4. IMCOM REGION	
5. GFOQ ADDRESS			6. BLDG #/QTRS ID	7. YEAR BUILT
8. REPORTING INSTALLATION	9. LOCATION	10a. SIZE (NSF)		
		10b. SIZE (GSF)		
11. RESIDENT RANK & NAME	12. POSITION	13. SPECIAL COMMAND POSITION CODE	14. DATE ASSIGNED (YYYYMMDD)	
15. NATIONAL HISTORICAL REGISTERS <input type="checkbox"/> YES <input type="checkbox"/> NO		16. LEASED <input type="checkbox"/> YES <input type="checkbox"/> NO		

EXPENDITURES (Express cost to the nearest dollar)

DESCRIPTION	THIS QUARTER	YEAR TO DATE	BUDGET ESTIMATE CURRENT FY
17. OPERATIONS			
a. Management			
b. Services			
c. Furnishings (See note 1.)			
d. Miscellaneous			
e. SUBTOTAL (17a thru 17d)			
f. Utilities			
g. TOTAL OPERATIONS (17e + 17f)			
h. APPROVED OPERATIONS AMOUNT			
18. MAINTENANCE AND REPAIR			
a. Service Calls			
b. Routine Maintenance and Repair			
c. Change of Occupancy			
d. Interior Painting (See note 2.)			
e. Exterior Painting (See note 2.)			
f. Self-help			
g. Grounds Maintenance (See note 3.) Approved Regional waiver on grounds maintenance? <input type="checkbox"/> YES <input type="checkbox"/> NO			
h. Incidental Improvements (See note 3.)			
i. Major Repairs (See note 3.)			
j. Design Cost			
k. Environmental Remediation (See note 3.)			
l. Other Real Property			
m. Exterior Utilities (See note 3.)			
n. TOTAL M&R AMOUNT			
o. APPROVED M&R AMOUNT			
19. LEASING			
20. TOTAL O&M (17g + 18n + 19)			
21. APPROVED O&M AMOUNT			

DESCRIPTION	THIS QUARTER	YEAR TO DATE	BUDGET ESTIMATE CURRENT FY
22. SECURITY/FORCE PROTECTION			
23. OTHER			
a. UPH			
b. OMA			
c. Projects funded by AFH Construction Program (BP6000000)			
d. TOTAL OTHER (23a thru 23c)			
24. GRAND TOTAL (20 + 22 + 23d)			
25. INSTALLATION COMMENTS <i>(Use plain bond paper for continuation)</i>			
26. REGION COMMENTS <i>(Use plain bond paper for continuation)</i>			
27. HQDA COMMENTS <i>(Use plain bond paper for continuation)</i>			
28. CERTIFICATION STATEMENT: I, hereby, certify that the above Expenditure Report is true and correct based on our existing records and to the best of my knowledge.			
a. CERTIFIER NAME		b. SIGNATURE	
c. TITLE		d. DATE	
NOTES: 1. Itemize furnishings purchased and cite approval authority in block 25. 2. Itemize in block 25 and identify date(s) last painted. 3. Itemize in block 25.			